



WATER RESOURCES BOARD
Ministry of Irrigation & Water Resources Management
VACANCIES



Applications are invited from citizens of Sri Lanka for the following posts in Water Resources Board.

Accountant (MM - 1-1)

(Post – 01)

Qualifications & Experience

: Intermediate level qualification of the institute of Chartered Accountants of Sri Lanka (ICASL or Degree in Management or Commerce or Higher National diploma in Accountancy

AND

At least (03) three years experience in accounting and finance in an executive (Managerial) capacity in a Government Department/Corporation/Board or a reputed Mercantile establishment after obtaining above qualifications.

Engineer (Civil) (MM - 1-1)

(Post – 02)

Qualifications & Experience

: Degree in Civil Engineering from a recognized University

Internal Qualifications

: 05 years service in the relevant field as Engineering Assistant (Civil) in Junior Manager Category in Water Resources Board.

Transport Officer (JM - 1-1)

(Post – 01)

Qualifications & Experience

: Bachelor's Degree from a university recognized by the UGC **WITH** minimum of one year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

AND

Possessing of a valid driving license for all types of vehicles.

Administration Officer (JM - 1-1)

(Post – 01)

Qualifications & Experience

- : Bachelor's Degree from a university recognized by the UGC **WITH** minimum of one year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

AND

Proficiency in Ms Office software package is a distinct advantage.

Internal Qualifications

- : Employees who have completed a minimum of five (05) years satisfactory service in the relevant field in a post in grade I of the "Management Assistant-non technological" Category..

Proficiency in MS office software package and successful completion of a certificate course in Personal / Human Resources Management is a distinct advantage.

OR

Employees who have successfully completed the Certificate Course in Personal / Human Resources Management conducted by the National Institute Business Management (NIBM) / Institute of personal Management **OR** equivalent with minimum of 10 (Ten) years satisfactory service in the relevant field in Water Resources Board as "Management Assistant - non technological" Grade II.

Proficiency in Ms Office software package is a distinct advantage.

Accounts Officer (JM - 1-1)

(Post – 01)

Qualifications & Experience

- : Bachelor's Degree from a university recognized by the UGC Accountancy/ Management/ Commerce or Higher National Diploma in Accountancy **OR** intermediate level qualification of ICASL/ CIMA/ ACCA

AND

Minimum of one year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

OR

Full membership of the Association of Accounting Technicians of Sri Lanka (AAT) **WITH** minimum of 05 (five) years post qualifying experience in Accounting/Finance in a

Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

Proficiency in accounting software packages is a distinct advantage.

Internal Qualifications

- : Employees who have completed a minimum of five (05) years satisfactory service in Accounting in a post in grade I of the “Management Assistant” Category.

OR

Employees who have completed a Bachelor’s Degree from a university recognized by the UGC Accountancy/ Management/ Commerce or Higher National Diploma in Accountancy with 01 (one) year post qualifying experience in Accountancy / Finance in Water Resources Board.

OR

Employees who have obtained full membership of the Association of Accounting Technicians of Sri Lanka (AAT) and having minimum completed a Bachelor’s Degree from a university recognized by the UGC Accountancy/ Management/ Commerce or Higher National Diploma in Accountancy with 01 (one) year post qualifying experience in Accountancy / Finance in Water Resources Board.

Proficiency in Ms Office software package is a distinct advantage.

Accounts Assistant (MA - 2-2)

(Post – 02)

Qualifications & Experience

- : CAB I Examination of ICASL / having passed 2nd year examination of Diploma in Accountancy / having passed final examination of AAT (SL)

AND

03 (three) post qualifying experience in Government department / statutory board or corporation or reputed private sector establishment.

Internal Qualifications

- : Employees in Water Resources Board having passed CAB 1 Examination of ICASL / 2nd year examination of Diploma in Accountancy / final examination of AAT (SL)

WITH

01 (one) year experience in Accounting / Finance.

**Motor Mechanic (PL - 3)
(Heavy Vehicle & Machinery)**

(Post – 02)

Qualifications & Experience : Persons who have sat for the G.C.E (O/L) examination and passed a minimum of 02 subjects.

AND

Successful completion of a Certificate course or trade apprenticeship of not less than 02 years (not below National Vocational Qualification (NVQ) Level 4) in the relevant field conducted by a recognized vocational training Institute.

GENERAL CONDITIONS

1. Age limit in between 21-45 years
2. Salaries will be paid according to the management service Department Circular No. MSD/2/2016/issued by Management Service Department
3. Age limit stipulated above does not apply to employees in the State Sector.
4. Application from employees in the State Sector should be forwarded through the head of Division of the institution.
5. The title of the post applied for should be stated on the top left – hand corner of the envelope.
6. Application giving Bio – Data with copies of Certificates and the names and addresses of two referees (non-related) should be forwarded to the “Chairman, Water Resources Board, 2A Hector Kobbekaduwa Mawatha, Colombo 07” to reach on or before 16st August, 2016

**Chairman
Water Resources Board,
2A, Hector Kobbekaduwa Mawatha,
Colombo 07
28.07.2016**