



WATER RESOURCES BOARD

Ministry of Agriculture, Irrigation and Fisheries &
Aquatic Resources Development



VACANCIES

Applications are invited from citizens of Sri Lanka for the following which were approved by the Department of Management Service.

01. Manager (Admin)
02. Engineer (Civil)
03. Procurment Officer
04. Admin Officer
05. Water Analyst
06. Management Assistant (Non Technical)
07. Mason
08. Plumber
09. Driver
10. Maintenance Helper
11. Drilling Helper
12. Labourer
13. Office Aide
14. Security

01). Manager (Admin) (MM 1 – 1) (Post - 01)

Qualification & Experience :

External : A degree from a recognized University with three (03) years post qualifying experience in Human Resources Development / Administration in a government Department / Corporation / Board or in a reputed private sector establishment.

Internal : Five (05) years satisfactory service as an Administrative Officer in the Junior Manager category in Water Resources Board.

Note : Experience in computerized Database Management and knowledge of Government Administration procedures and circulars will be an added qualification.

02). Engineer (Civil) (MM 1 – 1) (Post - 01)

Qualification & Experience :

External: Degree in Civil Engineering from a recognized University

Internal: 05 years service in the relevant field as Engineering Assistant (Civil) in Junior Manager Category in Water Resources Board.

03). Procurment Officer (JM- 1 – 1) (Post - 01)

Qualification & Experience :

External: A degree from a recognized University with one year post qualifying Experience in local and foreign supplies work in a Government Department / Corporation / Board or a reputed private institution in an executive position.

OR

Two (02) years diploma in supplies and materials management and 15 (fifteen) years post qualifying experience in local and foreign supplies work in a Government Department / Corporation / Board or a reputed private institution.

Internal: Minimum of five (05) years experience in the field of procurement in Water Resources Board in Management Assistant (Non-Technical) Category Grade II.

OR

Employees who have successfully completed one year certificate course in Procurement Management conducted by the Institute of Supplies and Materials Management or any other recognized organization and completed a minimum of 05 (Five) years satisfactory service in the field of Procurement in Water Resources Board in "Management Assistant" Category, Grade II.

04). Administrative Officer (JM – 1 – 1) (Post - 01)

Qualification & Experience :

External : Bachelor's Degree from a university recognized by the UGC **WITH** minimum of one year post qualifying experience in the relevant field in a Government Department/ Corporation/Board or in a reputed Mercantile Establishment.

Proficiency in Ms Office software package is a distinct advantage.

Internal : Employees who have completed a minimum of five (05) years satisfactory service in the relevant field in a post in Grade II of the "Management Assistant-non technological" Category.

Proficiency in Ms Office software package and successful completion of a certificate course in Personal / Human Resources Management is a distinct advantage.

OR

Employees who have successfully completed the Certificate Course in Personal / Human Resources Management conducted by the National Institute Business Management (NIBM) / Institute of personal Management **OR** equivalent with minimum of 05 (Five) years satisfactory service in the relevant field in Water Resources Board as "Management Assistant – Non-Technological", Grade II.

Proficiency in Ms Office software package is a distinct advantage.

05). Water Analyst (MA 2 – 2) (Post - 06)

Qualification & Experience :

External:

Educational:

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Science
- iii. Maths

- b) Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E. (A/L) Examination

Vocational:

At least 05 years experience in a reputed laboratory as an Analyst with industrial skills of a defined degree proven at a trade test.

Internal:

Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational:

Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Science
- iii. Maths

Other:

Minimum of five (05) years satisfactory service in Water Resources Board Laboratory in a permanent post under the above employee category with industrial skills of a defined degree proven at a trade test.

06). Management Assistant (Non Technical) (MA 1-2) (Post - 07)

Qualification & Experience :

External Candidates –

Educational:

(a). Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- i. Sinhala / Tamil
- ii. Maths

AND

Having passed at least three subjects (other than the General Paper) at the G.C.E. (A/L) examination.

Special Skills

Possession of following skills will be a distinct advantage:

- Proficiency in Microsoft Office, Internet, E-Mail.

- Ability in typesetting in Sinhala / Tamil and English languages.
- Proficiency in spoken and written English.

Internal Candidates :-

Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational:

Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

- a. Sinhala / Tamil
- b. Maths

Other:

Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Possession of following skills will be a distinct advantage:

- Proficiency in Microsoft Office, Internet, E-Mail.
- Ability in typesetting in Sinhala / Tamil and English languages.
- Proficiency in spoken and written English.

07). Mason (PL 3) (Post – 01)

Qualification & Experience :

External:

Vocational:-

Having obtained proficiency certificate not below than the National Vocational Qualification level four (04) issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission.

Internal:

Employees in primary level Semi Skilled (PL 2) or Un – skilled (PL 1) who have completed a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification Level four (04) proven at a trade test.

08). Plumber (PL 3)

(Post - 02)

Qualification & Experience :

External:

Vocational:-

Having obtained proficiency certificate not below than the National Vocational Qualification level four (04) issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission relevant to the function of each post.

Internal:

Employees in primary level Semi Skilled (PL 2) or Un – skilled (pl 1) who have completed a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification Level four (04) proven at a trade test.

09). Driver (PL 3)

(Post - 07)

Qualification & Experience :

External:

Educational: -

Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in maximum of two sittings.

AND

Having obtained the license issued by the Commissioner General, Department of Motor traffic for driving Heavy Vehicles and a minimum of three (03) year experience in driving license.

Internal:

Having obtained the license issued by the Commissioner General, Department of Motor traffic for driving for driving Heavy Vehicles and minimum of three year experience in driving after obtaining the driving license.

AND

Completion of minimum five (05) years satisfactory service in a post in the category of primary Semi skilled (PL 2) or primary Unskilled (PL 1)

10). Maintenance Helper (PL 2) (post - 02)

Qualification & Experience :

External:

Having obtained proficiency certificate not below than the National Vocational Qualification level two (02) issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission in the field of Motor Mechanism/ Maintenance of Construction Machinery.

Internal:

Employees in Unskilled Level who have completed a minimum of Five years working experience in the following fields with skills not below than the National Vocational Qualification Level 2, proven at a trade test are eligible to apply:

- Maintenance of drilling machinery / vehicles / equipment
- Fabrication, Installation and repairs of wind mills.
- Building maintenance work including plumbing, carpentry, masonry, painting etc.
- Installation and maintenance of deep well hand pumps.

11). Drilling Helper (PL 2) (Post - 04)

Qualification & Experience :

External:

Having obtained proficiency certificate not below than the National Vocational Qualification level two (02) issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission in the field of Motor Mechanism/ Maintenance of Construction Machinery.

Internal:

Employees in Unskilled Level who have completed a minimum of Five years working experience in the following fields with skills not below than the National Vocational Qualification Level 2, proven at a trade test are eligible to apply:

12). Labourer (PL 1) (Post - 11)

Qualification & Experience :

External:

Educational:

Persons who have sat for the G.C.E. (O/L) Examination

13). Office Aide (PL 1) (Post - 10)

Qualification & Experience :

External:

Educational:

Persons who have sat for the G.C.E. (O/L) Examination

14). Security Guard (PL 1) (Post - 01)

Qualification & Experience :

External:

Educational:

Persons who have sat for the G.C.E. (O/L) Examination

General Conditions :

01. Salary Scales

MM 1 – 1 = Rs. 53,175 – 10 x 375 – 15x1910 – 95,575

JM 1 – 1 = Rs. 42,600 – 10 x 755 – 18x1135 – 70,580

MA 2 – 2 = Rs. 30,310 – 10 x 300 – 7 x 350 – 4 x 600 – 20 x 710 – 52,360

MA 1 – 2 = Rs. 27,910 – 10 x 300 – 7 x 350 – 12 x 600 – 12 x 710 – 49,080

PL 3 = Rs. 26,290 – 10 x 270 – 10 x 300 – 10 x 330 – 12 x 350 – 39,490

PL 2 = Rs. 25,750 – 10 x 270 – 10 x 300 – 10 x 330 – 12 x 350 – 38,950

PL 1 = Rs. 24,750 – 10 x 250 – 10 x 270 – 7 x 300 – 15 x 330 – 37,000

02. Age Limit

MM 1 – 1 = should be not less than 22 years and not more than 45 years.

JM 1 – 1 = should be not less than 22 years and not more than 45 years.

MA 2 – 2 = should be not less than 18 years and not more than 45 years.

MA 1 – 2 = should be not less than 18 years and not more than 45 years.

PL 3 = should be not less than 18 years and not more than 45 years.

PL 2 = should be not less than 18 years and not more than 45 years.

PL1 = should be not less than 18 years and not more than 45 years.

03. Salaries will be paid according to the Management Service Department Circular No. MSD/2/2016 Issued by Management Service Department.
04. Age limit stipulated above does not apply to employees in the State Sector.
05. Applications from employees in the State Sector should be forwarded through the Head Department of the institution.
06. The title of the post applied for should be state on the left – hand corner of the envelope.
07. Application giving Bio – Data with copies of certificates and the names and address of two references (non – related) should be forwarded for the **“Chairman, Water Resources Board, 2A, Hector Kobbekaduwa Mawatha, Colombo – 07”** to reach on or before 28th October, 2019.

Dr. Senaka De Silva
Chairman
Water Resources Board

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01). MM 1 – 1	= රු. 53,175 – 10*1375 – 15*1910 – 95,575
02). JM 1 – 1	= රු. 42,600 – 10*755 – 18*1135 – 70,580
03). MA 2 – 2	= රු. 30,310 – 10*300 – 7*350 – 4*600 – 20*710 – 52,360
04). MA 1 – 2	= රු. 27,910 – 10*300 – 7*350 – 12*600 – 12*710 – 49,080
05). PL 3	= රු. 26,290 – 10*270 – 10*300 – 10*330 – 12*350 – 39,490
06). PL 2	= රු. 25,750 – 10*270 – 10*300 – 10*330 – 12*350 – 38,950
07). PL1	= රු. 24,750 – 10*250 – 10*270 – 7*300 – 15*330 – 37,000

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01). MA 1 – 1	= අවු: 22 සිට 45 දක්වා
02). JM 1 – 1	= අවු: 22 සිට 45 දක්වා
03). MA 2 – 2	= අවු: 18 සිට 45 දක්වා
04). MA 1 – 2	= අවු: 18 සිට 45 දක්වා
05). PL 3	= අවු: 18 සිට 45 දක්වා
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